NAME: charles smith

RISK ASSESSMENT

BFI Film Academy : ***WHITE LANTERN FILM***

The following risk assessment should be completed by a suitably trained 'Competent Person'. Upon completion, this form should be forwarded to the BFI and distributed to all responsible persons working on the Film Academy course.

The severity of the risk should be assessed as:

High if it could result in death or as threshold or serious injury or harm
Medium if it would mean administering first aid and disrupting proceedings
Low if it would mean administering minor first aid without disrupting proceedings

Likelihood should also be assessed as:

High if it is likely or probable
Medium if it is possible
Low if it is remote or improbable.

To include using technical equipment, participation in activities, supervision, use of buildings/studios/technical spaces, behaviour of participants, noise/light, injury and first aid, food and drink

No.	Risk	Potential implication	Likeli-hood	Severity	Mitigation/control	Action	Responsi-ble staff member
1 (eg)	*Working in a building when the fire alarm sounds*	*Panic in unfamiliar surroundings Uncertainty about what to do*	*Low*	*High*	*Participants briefed on fire alarm arrangements in induction session and in any subsequent initial session in a new building. Participants not to be left unsupervised. Arrangements for any participants with special needs (such as deaf participants or wheelchair users) are known by the course leaders and discussed at the induction session with the individual participants.*	*3 August Included in checklist of matters to cover in induction 10 October Participants informed during induction No participants with special needs with implications for this risk.*	*Jane Smith*

NAME:

2	Falling over wires	not noticing an obtructed	medium	medium	Making everyone aware of the wires		
3	sloppy surface	spilling drinks and not clearing it up	low	medium	drinks banned on the sets		
4	running into people	Not being aware of people around you	medium	low	look around your when working		
5	unstable props	leaning on props	low	High	make people aware of unstable props		
6	Falling camera equipment	not secured properly	low	medium	Double cheak everything		
7	Burns from hot drinks	not making people aware	medium	medium	warn people		
8	food allergie	People being allergic to food	Medium	medium	~~no~~ check everyone allergies		